



FINANCE NEWSLETTER 204

TO: Parish Treasurers, Presbytery and Parish clerks
FROM: Sandra Kennerley, Manager, Financial Services
DATE: 28 June 2018

1.	Assembly Assessments from 1 July 2018
2.	Xero support for year end reporting
3.	Charity Services Webinars

Hello everyone and welcome to our Treasurers newsletter for June 2018.

This is a busy time for many parishes with the preparation for end of year accounts well upon us. Don't forget we are here to assist if you need us!

1. Assembly Assessments for the year from 1 July 2018

Assembly Assessments for the year from 1 July 2018 have now been approved by the Council of Assembly. They reflect a 2.5% increase on last year. Details of the new assessments were sent out to parishes last week and we anticipate sending out the invoices by the 3rd of July. All parishes with a Direct Debit in place with our office will have their monthly charge adjusted automatically by us and do not need to do anything further.

Please don't hesitate to contact Katrina on katrina@presbyterian.org.nz if you have any questions in regards to the new assessment charge.

2. Xero Support for year end reporting

Just a reminder of the churches agreement with Laurenson Chartered Accountants (LCA) to underwrite their guidance and support of the Presbyterian and Cooperating churches in the preparation of annual accounts, up to \$300 or three hours of their time.

This offer remains open to churches for the 2018 annual accounts and you may contact Avril Hillind at LCA on 04 477 1801 or email xero@presbyterian.org.nz if you require their support.

LCA are our partners for Xero for parishes and have transitioned many churches and church entities to Xero. The annual support offer is available to all churches, regardless of whether you use Xero or not.

Laurenson have provided some Xero conversion and overview documents which are posted on the Treasurers page of the PCANZ website and are linked below:

- [Xero for Parish Accounts](#)
- [Xero Initial Training](#)
- [Xero Conversion Form](#)
- [Parish Annual Accounts Preparation on Xero](#)

Laurenson also hope to put together some training sessions in the upcoming months, with a focus on common issues they have found in dealing with parish accounts. We will keep you posted on details for these courses once we have more information.

3. Charity Services Webinars

Charities Services are currently running a series of lunchtime webinars on common questions and issues for charities. These are very useful and informative. I have included a link below to their site where these can be accessed:

[Charities website](#)

That's all for this month, but please don't hesitate to contact us if you have any questions or need any help.